



ANIMAL CONTROL OFFICER

Estimated salary effective 1/1/23

\$28.36/hour or \$58,996.91 with no prior experience

Starting at \$28.36/hour or \$58,996.91 + 50% credit given for years of DCJS Law Enforcement service

Full salary range for this position is \$58,996.91 - \$99,021.52

Call 540-658-5204 for questions on compensation

GENERAL DEFINITION AND CONDITIONS OF WORK:

This is a sworn law enforcement position that performs intermediate protective service work in the enforcement of ordinances regulating the keeping of animals within the County; does related work as assigned involved an element of personal danger. Work is performed under the regular supervision of the Animal Control Captain. Must be available to work on any day of the week, including holidays and weekends.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

- Respond to animal control calls; patrolling to observe animal violations; picking up animals running loose, sick or injured animals; investigate animal bites; preparing and maintaining records and files.
- Receive and investigate citizen complaints relating to dog and other animals during regular working hours and after hours;
- Impound abandoned and stray dogs and other animals;
- Carry out euthanasia procedures;
- Investigate and process dog bite cases;
- Keep appropriate records;
- Feed and water animals at the shelter;
- Clean kennels;
- Set up trap;
- Assist humane officer;
- Issue summons and appears in court on a variety of cases involving enforcement of Animal Control Ordinances;
- Perform related tasks as required;
- Other Law Enforcement duties as assigned.

KNOWLEDGE, SKILLS. AND ABILITIES:

Thorough knowledge of the laws, ordinances and regulations governing the control of dogs; thorough knowledge of the geography of the County; general knowledge of the care, control and handling of dogs and other animals; ability to recognize rabies symptoms and some knowledge of the methods and procedures to be followed; ability to deal tactfully with the public; skill in the use of firearms and the operation of a motor vehicle.

EDUCATION AND EXPERIENCE:

Graduation from high school or high school equivalency (GED).

Must pass the Virginia Department of Criminal Justice Services Basic Law Enforcement Certification as administered through an accredited police academy.

Some experience in work involving the care of animals.

Experience in dealing with the public.

SPECIAL REQUIREMENTS:

Required to be a United States citizen and at least 21 years of age

Possession of an appropriate driver's license valid in the Commonwealth of Virginia.

Pre-employment law enforcement/physical agility testing, interview, polygraph examination, full background investigation to include a criminal history check, physical examination, psychological examination and drug and alcohol testing.

Must meet and maintain all Stafford County Sheriff's Office, and the State Criminal Justice System training and education requirements for the position.

Ability to possess an Animal Control Training Certificate.

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; and some work requiring the lifting or dragging, for short distances, of 100 pounds of force occasionally; up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires stooping, kneeling, crawling, reaching, standing, walking, pulling, lifting and grasping; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions; i.e., extreme cold, extreme heat, noise, hazards and atmospheric conditions.

